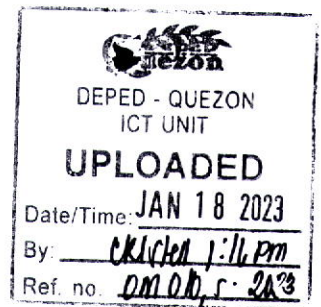




Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



17 January 2023

**OFFICE MEMORANDUM**  
OM No. 010, s. 2023

**QMS MEETING WITH THE TOP MANAGEMENT OF THE QMS TEAM LEADERS,  
DIVISION CHIEFS AND SECTION/UNIT/OFFICE HEADS**

**To** : Division Chiefs,  
Quality Management Representative,  
QMS Team Leaders,  
QMS Secretariat,  
Section/Unit/Office Heads, and  
All Others Concerned

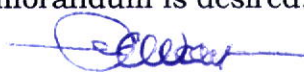
With reference to DepEd Memorandum No. 78, s. 2021 titled REITERATION OF **ISO 9001:2015 QMS Certification of the Schools Division Office** is in **2023**. In preparation for this very important activity of our Division, you are enjoined to attend a face-to-face QMS Meeting at the Division Training Center on January 20, 2023 at 9:00 am.

The following are the provisional agenda:

1. Suggested QMS Activities for 2023
2. Preparation of Office Manuals Based on the Quality Management System (QMS) Manual of the Department of Education (See Core and Sub-Processes Sections.)
3. Proposed Management Review

The participants in the above mentioned activity are the Division Chiefs, Quality Management Representative, QMS Team Leaders, QMS Secretariat, Section/Unit/Office Heads who are expected to be at the Division Training Center on or before 9:00 am on January 20, 2023 to actively participate in the meeting.

Immediate dissemination of this Office Memorandum is desired.

  
**ELIAS A. ALICAYA JR., EdD**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

qmr-jami01/17/23  
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